

The City of Edinburgh Council

10.05am, Thursday, 2 May 2019

Review of Appointments to Committees, Boards and Joint Boards for 2019/2020

Item number
Executive/routine
Wards
Council Commitments

1. Recommendations

- 1.1 It is recommended that the Council specifies its appointments to the following positions for 2019/2020:
 - (a) The Leader and Depute Leader of the Council;
 - (b) Conveners and Vice Conveners of the Corporate Policy and Strategy Committee, Executive Committees and other Committees of the Council;
 - (c) Members of the Corporate Policy and Strategy Committee, Executive Committees and other Committees of the Council;
 - (d) Members of the Integration Joint Board and Joint Committees;
 - (e) The Vice-Convenor of the Integration Joint Board.
- 1.2 To note the outstanding remit for officers to review the Council's political management agreements, and agree that any appointments made at this time are subject to review once any revised structure is adopted.
- 1.3 The Council is also asked to note the membership of the Lothian Valuation Joint Board and Licensing Board.
- 1.4 To formally dissolve the Social Work Complaints Review Committee, and delegate authority to the Chief Executive to make the necessary changes to the Corporate Governance Framework.

Andrew Kerr

Chief Executive

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Review of Appointments to Committees, Boards and Joint Boards for 2019/2020

2. Executive Summary

- 2.1 Standing Order 3.2 requires the Council to make various appointments at its first ordinary meeting in May. The Council is invited to review its appointments to Committees, Boards and Joint Boards for 2019/2020.

3. Background

- 3.1 On 3 May 2018 the Council made appointments to Committees, Boards and Joint Boards for 2018/2019.
- 3.2 Some adjustments to Committee memberships and Conveners were also agreed at Council meetings on 28 June, 23 August and 25 October 2018, and 7 February 2019.
- 3.3 The appendices reflect the adjusted membership.
- 3.4 the Regulatory Committee, Licensing Sub-Committee and the Personnel Appeals Committee has nine members – 3 Conservative, 2 SNP, 2 Labour, 1 Green and 1 Liberal Democrat. The recent by-election has resulted in an additional SNP councillor which brings their representation in the Council to 17 and means the SNP and the Conservative Group now have equal right to the third representative on those committees. Council can choose to maintain the status quo or replace a Conservative representative with an SNP representative.
- 3.5 The 7 February 2019 Council meeting agreed to dissolve Locality Committees and Neighbourhood Partnerships from 1 April 2019, the latter to be succeeded by Neighbourhood Networks. Appendix 3 reflects this change.
- 3.6 All legacy social work complaints have now been disposed of, with all complaints considered by the Scottish Public Sector Ombudsman. It is therefore recommended that the Social Work Complaints Review Committee is also dissolved.

4. Main report

4.1 Standing Order 3.2 requires the Council to make various appointments at its first ordinary meeting in May. The Council is invited to specify its appointments to the following positions for 2019/2020:

- The Leader and Depute Leader of the Council;
- Conveners and Vice Conveners of the Corporate Policy and Strategy Committee, Executive Committees and other Committees of the Council (Appendix 1 details current Conveners and Vice Conveners);
- Members of the Corporate Policy and Strategy Committee, Executive Committees and other Committees of the Council (Appendix 2 details current membership);
- Members of the Licensing Board, Joint Committees and Joint Boards that the Council should appoint (see paragraphs 4.2 - 4.6 below) (Appendix 4 details current membership)

Joint Boards

4.2 Standing Order 3.2 requires the appointment of members of Joint Boards, and the Council is asked to determine its representation on the Integration Joint Board.

4.3 The legislation relating to the Lothian Valuation Joint Board provides for the members first appointed to it to hold office for the life of the Council.

4.4 If there is to be any change in the Council's membership of this Joint Board, the co-operation of existing members is required by their resigning from the Board. New appointments cannot be made until a letter of resignation is received.

4.5 The Council is therefore invited to note the current membership of this Joint Board, detailed at Appendix 4.

4.6 In terms of the Integration Scheme, the Council and NHS Lothian share the appointments of Convener and Vice-Convener of the Integration Joint Board. The Council assumes the Vice-Convener position from 17 May 2019 and is asked to appoint to this with effect from this date.

Licensing Board

4.7 Similar provisions to the Lothian Valuation Joint Board apply to the membership of the Licensing Board. Section 5 and Schedule 1 of the Licensing (Scotland) Act 2005 require that a vacancy on the Licensing Board must formally exist. In this connection, any member intending to resign from the Licensing Board must do so in writing to the Clerk and ensure that their letter is received before 1 May 2019.

4.8 The Council is asked to note the membership of the Licensing Board, also set out in Appendix 4.

- 4.9 The Act also states that any member appointed to the Licensing Board cannot take their place on the Board until they have completed an external training course and passed an examination.
- 4.10 A councillor who is a premises licence holder, or the employee of a premises licence holder and works as such in licensed premises, whether alone or in partnership with another person engaged in the business of producing or selling alcohol, or a director or other officer of a company so engaged or an employee of any person so engaged and working as such in that business, shall not act as a member of a Licensing Board for any purpose under the Act.

5. Next Steps

- 5.1 Training will be provided to members as necessary.

6. Financial impact

- 6.1 Not applicable

7. Stakeholder/Community Impact

- 7.1 Not applicable

8. Background reading/external references

- 8.1 None

9. Appendices

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| Appendix 1 | – | Conveners and Vice Conveners of Committees |
| Appendix 2 | – | Membership of Committees |
| Appendix 3 | – | Members of Neighbourhood Partnerships |
| Appendix 4 | – | Joint Committees and Boards, The Licensing Board and Lothian and Borders Community Justice Authority |

APPENDIX 1

THE CITY OF EDINBURGH COUNCIL

APPOINTMENTS FOR 2018/19

CONVENERS AND VICE CONVENERS OF COMMITTEES

| EXECUTIVE COMMITTEES | | |
|-------------------------------------|-----------------------------|--|
| Corporate Policy and Strategy | Convener: Vice-Convener: | Councillor McVey Councillor Day |
| Culture and Communities | Convener: Vice-Convener: | Councillor Wilson Councillor McNeese-Mechan |
| Education, Children and Families | Convener: Vice-Convener: | Councillor Perry Councillor Dickie |
| Housing and Economy | Convener: Vice-Convener: | Councillor Kate Campbell Councillor Cameron |
| Finance and Resources | Convener: Vice-Convener: | Councillor Rankin Vacant |
| Transport and Environment | Convener: Vice-Convener: | Councillor Macinnes Councillor Doran |
| OTHER COMMITTEES | | |
| Governance, Risk and Best Value | Convener: | Councillor Mowat Councillor Main |
| Leadership Advisory Panel | Convener: | Councillor McVey |
| Locality Committees | Convener: Vice-Convener: | Appointed by each Locality Committee |
| Pensions | Convener: | Councillor Rankin |
| Planning/Development Management Sub | Convener: Vice-Convener: | Councillor Gardiner Councillor Child |
| Regulatory/Licensing Sub | Convener: | Councillor Fullerton |

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| Committee on the Jean F Watson Bequest | Convener: | Councillor Fullerton |
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| APPEALS | | |
| Committee on Discretionary Rating Appeals | Convener: | Councillor Rankin |
| Personnel Appeals Committee | Convener: | Councillor McNeese-Mechan |
| Committee on Pupil/Student Support | Convener: | Councillor Perry |
| Placing in Schools Appeals | | Independent Chairperson |
| Social Work Complaints Review Committee | | Independent Chairperson |
| RECRUITMENT | | |
| Recruitment Committee | Convener: | Council Leader |

APPENDIX 2

THE CITY OF EDINBURGH COUNCIL

APPOINTMENTS FOR 2018/19

MEMBERSHIP OF COMMITTEES, BOARDS AND JOINT BOARDS

| EXECUTIVE COMMITTEES | |
|---|---|
| Corporate, Policy and Strategy Committee (11 members:- 3SNP, 3C, 2L, 2G, 1SLD) | |
| Councillor McVey (Convener) Councillor Macinnes Councillor Rankin Councillor Jim Campbell Councillor Doggart Councillor Whyte | Councillor Day (Vice Convener) Councillor Perry Councillor Booth Councillor Mary Campbell Councillor Aldridge |
| Culture and Communities Committee (11 members:- 3SNP, 3C, 2L, 2G, 1SLD) | |
| Councillor Ian Campbell Councillor Howie Councillor McNeese-Mechan (Vice Convener) Councillor Brown Councillor Doggart Councillor Mitchell | Councillor Wilson (Convener) Councillor Doran Councillor Rae Councillor Staniforth Councillor Osler |
| Education, Children and Families Committee (11 members:- 3SNP, 3C, 2L, 2G, 1SLD) | |
| Councillor Dickie (Vice Convener) Councillor Bird Councillor Howie Councillor Laidlaw Councillor Rust Councillor Smith | Councillor Griffiths Councillor Perry (Convener) Councillor Mary Campbell Councillor Corbett Councillor Young |
| Added Members for Education Matters | |
| Fiona Beveridge (Church of Scotland) Rabbi David Rose | Monsignor Anthony Duffy (Roman Catholic Church of Scotland) Alexander Ramage (non-voting) |

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| Finance and Resources Committee (11 members:- 3 SNP, 3C, 2L, 2G, 1SLD) | |
| Councillor Kate Campbell Councillor Gordon Councillor Rankin (Convener) Councillor Hutchison Councillor Johnston Councillor Whyte | Vice Convener - Vacant Councillor Watt Councillor Corbett Councillor Miller Councillor Neil Ross |
| Housing and Economy Committee (11 members:- 3SNP, 3C, 2L, 2G, 1SLD) | |
| Councillor Kate Campbell(Convener) Councillor Key Councillor Work Councillor Jim Campbell Councillor McLellan Councillor Rose | Councillor Cameron (Vice Convener) Councillor Munro Councillor Miller Councillor Rae Councillor Lang |
| Transport and Environment Committee (11 members:- 3 SNP, 3C, 2L, 2G, 1SLD) | |
| Councillor Bird Councillor Key Councillor Macinnes (Convener) Councillor Bruce Councillor Cook Councillor Douglas | Councillor Arthur Councillor Doran (Vice Convener) Councillor Booth Councillor Burgess Councillor Gloyer |
| Other Committees | |
| Governance, Risk and Best Value Committee (11 members:- 3 SNP, 3C, 2L, 2G, 1SLD) | |
| Councillor Bird Councillor Howie Councillor Key Councillor Jim Campbell Councillor Doggart Councillor Mowat (Convener) | Councillor Munro Councillor Watt Councillor Main (Vice Convener) Councillor Rae Councillor Lang |

| Locality Committees | |
|---|---|
| North East Locality Committee | |
| Councillor Booth Councillor Ian Campbell Councillor Child (Convener) Vacancy Councillor Griffiths Councillor Laidlaw Councillor McLellan | Councillor McNeese-Mechan (Vice-Convener) Councillor McVey Councillor Munro Councillor Rae Councillor Ritchie Councillor Staniforth |
| North West Locality Committee | |
| Councillor Aldridge (Convener) Councillor Barrie Councillor Bird Councillor Bridgman Councillor Brown Councillor Jim Campbell Councillor Day Councillor Douglas Councillor Gloyer | Councillor Gordon Councillor Hutchison Councillor Lang Councillor Mitchell (Vice Convener) Councillor Osler Councillor Frank Ross Councillor Whyte Councillor Work Councillor Young |
| South East Locality Committee | |
| Councillor Burgess Councillor Cameron Councillor Dickie Councillor Doran Councillor Howie Councillor Macinnes Councillor Main (Vice-Convener) Councillor Miller | Councillor Mowat Councillor Perry Councillor Rankin Councillor Rose Councillor Neil Ross Councillor Smith Councillor Watt (Convener) |
| South West Locality Committee | |
| Councillor Arthur Councillor Bruce Councillor Corbett Councillor Dixon (Convener) Councillor Doggart Councillor Fullerton Councillor Gardiner | Councillor Graczyk Councillor Henderson (Vice-Convener) Councillor Johnston Councillor Key Councillor Rust Councillor Webber Councillor Wilson |

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| Pensions Committee (5 members –1SNP, 1C, 1L, 1G, 1SLD) | |
| Councillor Rankin (Convener) Councillor Rose Councillor Child | Councillor Miller Councillor Neil Ross |
| External Members | |
| John Anzani | Richard Lamont |
| Planning Committee and Development Management Sub-Committee (11 members:- 3 SNP, 3C, 2L, 2G, 1SLD) | |
| Councillor Dixon Councillor Gardiner (Convener) Councillor Gordon Councillor McLellan Councillor Mitchell Councillor Mowat | Councillor Child (Vice-Convener) Councillor Griffiths Councillor Booth Councillor Staniforth Councillor Osler |
| Planning Local Review Body All members of the Planning Committee (other than its Convener) comprising two panels of five. | |
| Panel 1 (5 members) | |
| Councillor Gordon Councillor Griffiths Councillor Mitchell | Councillor Mowat Councillor Staniforth |
| Panel 2 (5 members) | |
| Councillor Booth Councillor Child Councillor Dixon | Councillor McLellan Councillor Osler |
| Regulatory Committee and Licensing Sub-Committee (9 members:- 2SNP, 3C, 2L, 1G, 1SLD) | |
| Councillor Dixon Councillor Fullerton (Convener) Councillor Mitchell Councillor Rose Councillor Smith | Councillor Arthur Councillor Wilson Councillor Burgess Councillor Neil Ross |

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| Leadership Advisory Panel (5 members of the Council plus 3 statutory representatives, appointed by the committee dealing with education, when considering education business) | |
| Leader of the Council (Convener) Deputy Leader of the Council Conservative Group Leader | Green Group Leader Scottish Liberal Democrat Group Leader |
| Administration of Trust Funds | |
| Committee on the Jean F Watson Bequest (8 members - 2SNP, 2C, 2L, 1G, 1SLD) plus one nominee of Friends of the City Arts Centre and two nominees of Executive Director of Resources | |
| Councillor Fullerton (Convener) Councillor McNeese-Mechan Councillor Mitchell Councillor Mowat | Councillor Doran Councillor Munro Councillor Rae Councillor Aldridge |
| Reviews and Appeals | |
| Committee on Discretionary Rating Relief Appeals (5 members –1SNP, 1C, 1L, 1G, 1SLD) | |
| Councillor Rankin (Convener) Councillor Hutchison Councillor Day | Councillor Booth Councillor Gloyer |
| Personnel Appeals Committee (9 members – 2SNP, 3C, 2L, 1G, 1SLD) | |
| Councillor Bird Councillor McNeese-Mechan (Convener) Councillor Jim Campbell Councillor Rose Councillor Webber | Councillor Cameron Councillor Doran Councillor Rae Councillor Lang |
| Committee on Pupil Student Support (5 members and one religious representative –1SNP, 1C, 1L, 1G, 1SLD) | |
| Councillor Perry (Convener) Councillor Smith Councillor Dickie | Councillor Mary Campbell Councillor Young |

Placing in Schools Appeal Committee

(3 persons drawn from three Panels as described in Committee Terms of Reference and Delegated Functions no.17)

Panel 1 – All members of Council and religious representatives on the committee dealing with education business

Social Work Complaints Review Committee

3 persons drawn from a panel approved by the Council (including all Councillors who are not members of the committees dealing with social work business)

Recruitment Committee

Leader of Council (Convener), Deputy Leader of the Council, Convener of the Finance and Resources Committee and the appropriate Executive Committee Convener and relevant opposition spokespersons (or nominees)

APPENDIX 3

THE CITY OF EDINBURGH COUNCIL

APPOINTMENTS FOR 2018/19

MEMBERS OF NEIGHBOURHOOD PARTNERSHIPS

| | |
|---------------------------------|-----------------------|
| ALMOND | |
| Councillor Hutchison | Councillor Work |
| Councillor Lang | Councillor Young |
| CITY CENTRE | |
| Councillor Doran | Councillor Mowat |
| Councillor Miller | Councillor Rankin |
| CRAIGENTINNY/DUDDINGSTON | |
| Councillor Ian Campbell | Councillor McLellan |
| Councillor Griffiths | Councillor Staniforth |
| FORTH | |
| Councillor Bird | Councillor Day |
| Councillor Jim Campbell | Councillor Gordon |
| INVERLEITH | |
| Councillor Barrie | Councillor Osler |
| Councillor Mitchell | Councillor Whyte |
| PENTLANDS | |
| Councillor Arthur | Councillor Henderson |
| Councillor Bruce | Councillor Rust |
| Councillor Doggart | Councillor Webber |
| Councillor Gardiner | |
| LEITH | |
| Councillor Booth | Councillor Rae |

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| Councillor McNeese-Mechan | Councillor Ritchie |
| Councillor McVey | Vacancy |
| Councillor Munro | |
| LIBERTON/GILMERTON | |
| Councillor Cameron | Councillor Macinnes |
| Councillor Howie | Councillor Smith |
| PORTOBELLO/CRAIGMILLAR | |
| Councillor Kate Campbell | Councillor Child |
| Councillor Mary Campbell | Councillor Laidlaw |
| SOUTH CENTRAL | |
| Councillor Burgess | Councillor Perry |
| Councillor Cook | Councillor Rose |
| Councillor Dickie | Councillor Neil Ross |
| Councillor Main | Councillor Watt |
| SOUTH WEST | |
| Councillor Corbett | Councillor Johnston |
| Councillor Dixon | Councillor Key |
| Councillor Fullerton | Councillor Wilson |
| Councillor Graczyk | |
| WESTERN EDINBURGH | |
| Councillor Aldridge | Councillor Douglas |
| Councillor Bridgman | Councillor Frank Ross |
| Councillor Brown | Councillor Gloyer |

APPENDIX 4

THE CITY OF EDINBURGH COUNCIL

APPOINTMENTS FOR 2018/19

JOINT COMMITTEES AND BOARDS, THE LICENSING BOARD

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| Lothian Valuation Joint Board/Lothian Electoral Joint Committee (9 members – 3SNP, 2C, 2L, 1G, 1SLD) | |
| Councillor Gordon Councillor Key (Convener) Councillor Work Councillor Doggart Councillor Rust | Councillor Doran Councillor Henderson Councillor Corbett Councillor Gloyer |
| Licensing Board (10 members) | |
| Councillor Fullerton Councillor Key Councillor Work (Convener) Councillor Cook Councillor Laidlaw | Councillor Mowat Councillor Cameron Councillor Day Councillor Burgess Councillor Gloyer |
| Integration Joint Board (5 members) | |
| Councillor Aldridge Councillor Gordon Councillor Henderson (Convener) | Councillor Main Councillor Webber |
| Integrated Children's Services Joint Board (Appointed March 2018) (3 members) | |
| Councillor Dickie Councillor Laidlaw | Councillor Perry |
| Edinburgh and South East of Scotland City Region Deal Joint Committee (1 member) | |
| Councillor McVey | |

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| SEStran (South East of Scotland Regional Transport Partnership) (5 members – 2SNP, 1C, 1L, 1G) | |
| Councillor Key Councillor Macinnes Councillor Cook | Councillor Doran Councillor Booth |
| SESPlan Joint Committee (South East Scotland Regional Joint Committee – Planning) (2 members) | |
| Councillor Gardiner | Councillor Child |
| Shadow Joint Committee for Collaborative Road Services | |
| Substantive Member Councillor Macinnes | Substitute Member Councillor Doran |
| Hawes/Longcraig Piers User Committee (2 members) | |
| Councillor Work | Councillor Hutchison |
| Pentland Hills Regional Park Joint Committee (3 members) | |
| Councillor Gardiner Councillor Henderson | Councillor Bruce |
| Pentland Hills Regional Park Consultative Forum (2 members) | |
| Councillor Gardiner | Councillor Henderson |